

Which legal form do I need? Chart of 27 free forms

What each form is for, who signs it and whether it needs a notary.

Form	Use it for	Who signs	Witness / notary
Non-Disclosure Agreement (NDA)	Protect confidential information	Both parties	-
Independent Contractor Agreement	Hire a freelancer or contractor	Client and contractor	-
Single-Member LLC Operating Agreement	Rulebook for a one-owner LLC	The sole member	-
Release of Liability (Waiver)	Waiver for activities, events and rentals	Each participant (parent/guardian for minors)	-
Photo Release Form	Permission to use someone's photo	The person photographed (parent for minors)	-
Hold Harmless Agreement	Shift responsibility for claims	Both parties	-
Vehicle Bill of Sale	Private sale of a car or motorcycle	Buyer and seller	-
General Bill of Sale	Receipt for selling personal property	Buyer and seller	-
Boat Bill of Sale	Sell a boat, motor or trailer	Buyer and seller	-
Demand Letter for Payment	Demand payment before small claims	You	-
Cease and Desist Letter	Demand that someone stop an activity	You (or your lawyer)	-
Child Travel Consent Form	Permission for a minor to travel	Parent(s) or guardian(s) not traveling	-
General Affidavit	Sworn statement of facts	The affiant (person making the statement)	-
Temporary Guardianship Authorization	Let someone care for your child	Parent(s) or legal guardian(s)	-
Promissory Note	Written promise to repay a loan	The borrower (lender may also sign)	-
Personal Loan Agreement	Lend money to friends or family	Lender and borrower	-
Residential Lease Agreement	Fixed-term lease for a house or apartment	Landlord and all adult tenants	Not usually required
Month-to-Month Rental Agreement	Flexible rental that renews monthly	Landlord and all adult tenants	Not usually required
Sublease Agreement	Rent your place to a subtenant	Original tenant and subtenant (landlord consents)	Not usually required
Roommate Agreement	Rent splits, bills and house rules	All roommates	Not required
Late Rent Notice	Written notice that rent is overdue	Landlord or property manager	-
Notice to Vacate (30-Day Notice)	End a month-to-month tenancy	The person giving notice	-
Rent Receipt	Proof that rent was paid	Landlord or property manager	-
Rental Application	Screen prospective tenants	Each adult applicant	-
Last Will and Testament	Simple will: executor, gifts, guardian	You (the testator)	-
General Power of Attorney	Let someone handle your finances	You (the principal)	-
Quitclaim Deed	Transfer property between family	The grantor(s) (current owner)	-